

**Draft** for approval by the PCC

## **ST BARNABAS CHURCH EMMER GREEN**

**Minutes** of meeting 02/2014 of the Parochial Church Council held on Wednesday 16<sup>th</sup> July 2014 in the Parish Centre.

The meeting began with prayers.

**1.Present:** Derek Chandler (Chair), Mark Burton, Felicity Chapman, Susie Downer, Elizabeth Gash, Bill Harper, Sue Harper, Wendy Howell, Des Long, Jean Rae, Sandra Rice, May Smith.

**Apologies:** Richard Cunningham, Graham Davey.

**2. Minutes of the Previous Meeting** held on 14<sup>th</sup> May (01/2014) were approved.

### **3. Matters Arising**

4. It was noted that an invitation had now been received to subscribe to a leaving gift for the Bishop of Oxford. St Barnabas will make a contribution. Action Bill

16. Using a removal firm to transport the piano will cost £80. This is easier and probably safer than organising volunteers and transport. Arrangements have been made to move the piano to the Hall later in the month.

### **4. Correspondence**

None

### **5. Financial Monitoring**

The accounts to the end of May were received. The finances remain on track. The Assistant Treasurers are doing a good job.

### **6. Hall & Buildings Committee**

The Notes of a meeting held on 10<sup>th</sup> July were received. It is hoped that the leak in the Centre roof has been fixed.

### **7. Children & Young People Committee**

7.1 The Notes of a meeting held on 16<sup>th</sup> June were received.

7.2 The PCC agreed that Family Services will now normally be held on the first Sunday of the month. This will need to be reflected in signs and literature. Action Bill

7.3 It is hoped that the more senior members of the Youth Fellowship can play a role in the future leadership of the group.

(Other items considered by the Committee were covered in the MAP discussion under item 13.

### **8. Health & Safety**

Current issues had been covered in the Hall and Buildings Committee

### **9. Staffing and Volunteers**

9.1 The vacancy for a Newsletter Editor remains.

9.2 Wider issues on volunteering will arise from the MAP process.

## **10. Organ refurbishment and Appeal.**

10.1 A Faculty for the work has now been received.

10.2 The order for the work has been placed, with a provisional starting date next February. (This means that an outside request for a choir concert cannot now be agreed.)

10.3 The Organ Fund currently stands at £27,000. Robin Kent and Alison Wood will now be approaching grant-giving bodies.

## **11. Benefice Developments**

11.1 Derek's report on the current situation at Caversham Park was received.

11.2 There is no reason from the St Barnabas side not to continue with joint activities, including joint services. The will be raised at a meeting of the two Standing Committees on 17<sup>th</sup> September.

## **12 Wider Church**

12.1 A report was received from Mark on a Diocesan Synod meeting held in June.

12.2 Mark then reported on two recent Deanery Synod meetings. Most of the business on 24<sup>th</sup> June had been concerned with appointments and administration. The meeting on 1<sup>st</sup> July had considered the allocation to churches within the Deanery of the Parish Share. This is complex and has the potential to be controversial if the contributions by the more wealthy churches are reduced. A Parish Share Committee will continue its work on the issues. The matter must be resolved at the November Synod.

12.3 LEP churches have a different arrangement. This results in Caversham Park paying a small amount in respect of its Anglican connection despite now receiving considerable support from Derek. Opportunities need to be taken when they arise to see if anything can be done to more fairly share the financial burden.

## **13. Mission Action Plan**

13.1 Reactions to the Parish Day had been favourable and the outputs valuable.

13.2 It was agreed that next stages of the process would be:

- i. Produce a short summary plan setting out the main aims, areas for action and priorities.
- ii. Deal with comments on matters of a more operational nature separately at the October PCC.
- iii. Issue the summary plan in draft following PCC agreement with a request for reactions by mid-September.
- iv. Consider the draft at the October PCC meeting with a view to agreeing a final document and making progress on the action areas.
- v. Organising a review of outcomes and progress to coincide with the Thanksgiving Service scheduled for 8<sup>th</sup> February 2015.

13.2 A draft summary plan was then discussed in detail.

13.3 It was agreed that the high priority areas were:

- i. Attracting and retaining younger families
- ii. Setting up pastoral care support arrangements
- iii. Planning for Elizabeth's retirement from the Ministry Team at the end of the year.

13.4 Younger Families. The CYP Committee will be meeting in August to continue its discussions on initiatives that might be developed. In particular the idea of a survey to learn the views of families needs to be progressed. Soundings will be made to see if a team of volunteers can be assembled to assist with the preparation and delivery of Family Services.

This will require the preparation of a job description. Actions Derek and Bill. Progress will be reported back to the October PCC so that a decision can be made on the form of the Family Service.

13.5 Pastoral Care. Job descriptions for roles in this area will be drafted. Action Derek and Bill.

13.6 Ministry Team. The implications of Elizabeth's retirement to be identified. Action Derek, Elizabeth and Bill.

13.7 It was agreed that the summary plan can be released for further comment, subject to detailed amendment to reflect PCC discussions.

13.8 Accompanying the plan will be an invitation for people to express an interest in principle in participating in the work with families and the pastoral care work.

#### **14. Future Meetings**

Standing Committee	PCC
1 <sup>st</sup> October	8 <sup>th</sup> October
28 <sup>th</sup> January	11 <sup>th</sup> February